

National Taiwan University of Science and Technology

Master's Degree Thesis Defense Examination Regulations

Passed at the 94th, 108th, 127th Academic Affairs Meeting and 248th

Academic Heads Meeting (14 Oct 2008)

Letter Tai (84)- Chi(IV)-Zhi No. 046414 filed on Sep 20, 1995 for record

Letter Tai (89)- Chi(IV)-Zhi No. 89003908 filed on Jan 18, 2000 for record

Letter Tai (91)- Chi(IV)-Zhi No. 91163556 filed on Nov 13, 2002 for record

Letter Tai - Chi(IV)-Zhi No. 09810131250 filed on Aug 10, 2009 for record

Letter Tai - Chi(IV)-Zhi No. 1000199050 filed on Nov 4, 2011 for record

Letter Tai - Chi(IV)-Zhi No. 1030064046 filed on May 14, 2014 for record

- Article 1 National Taiwan University of Science and Technology Master's Degree Thesis Defense Examination Regulations are set out in accordance with the University Act and its enforcement rules as well as with the Degree Conferral Law and its enforcement rules.
- Article 2 The duration of a master's program is from one year to four years. Graduate students who have satisfied the following requirements may apply for the master's degree thesis defense examination:
- 2.1 Meet the department (graduate institute or program) graduation requirements and have completed the required courses and credits.
 - 2.2 Have finished the first draft of their thesis as of the semester they are applying to take the exam. Instead of a thesis draft, graduate students in master's programs in the arts or applied science and technology can submit a work of art or a performance along with a paper report or submit a technical report.
- Article 3 Applicants should submit their applications during the application period announced by their department (graduate institute or program).
- Article 4 The procedures for the master's degree thesis defense examination
- 4.1 Establishing the master's degree thesis defense examination committee.
 - 4.2 Conducting the master's degree thesis defense examination
- Article 5 All thesis defense examinations shall be conducted by a thesis defense examination committee established in accordance with the following regulations:
- 5.1 Committee Members: 3-5 (including at least two committee members from this university).

- 5.2 The members of a thesis defense examination committee must possess at least one of the following qualifications:
- 5.2.1 Be a current or former professor or associate professor;
 - 5.2.2 Be a current academician or a current or former researcher or assistant researcher at the Academia Sinica;
 - 5.2.3 Hold a Ph.D degree with a distinguished record of achievement in his or her field;
 - 5.2.4 Have a distinguished record of achievement in an unusual or highly specialized academic discipline or profession.
- 5.3 Adjunct (part-time) faculty at NTUST can serve as “outside” committee members.
- 5.4 Committee members are to be appointed by the chair of each graduate institute, under authority delegated by the president.
- 5.5 If the relationship between the thesis advisor or any examination committee members and the graduate student meets any of the conditions stated in Article 32 of the Administrative Procedure Law, the said person(s) will not be permitted to serve on the committee.

The detailed standards for determining the qualifications listed above under 5.2.3 and 5.2.4 shall be set out and approved by the department (graduate institute or program) faculty meeting.

Article 6 All master’s degree thesis defense examinations shall be conducted in accordance with the following regulations:

- 6.1 Once the application for a thesis defense examination has been approved, upon notification by their department, the master’s student will submit the required number of copies of the master’s thesis and abstract to the graduate institute for review. Following determination that the thesis and abstract meet requirements, the thesis defense examination can be arranged.

Instead of a thesis, graduate students in master’s programs in the arts or applied science and technology can submit a work of art or a performance along with a paper report or submit a technical report.

The thesis defense examination shall be conducted orally, though a written exam may be given if deemed necessary.

- 6.2 The grade for the thesis defense examination shall be the average of all the grades given by the thesis committee members present. The lowest passing grade for the thesis defense examination is 70 points or B-. However, if one-half or more of the members of a thesis defense examination committee give the examinee a grade lower than 70 points, the examinee shall be deemed as having failed the examination.

No thesis examination committee can submit a grade for a thesis defense examination more than once.

6.3 All members of the thesis defense examination committee are expected to be present at the examination in person and may not authorize a proxy to represent him or her. At least three members of the examination committee must be present in order for the examination to be held. If an examination is held without meeting these conditions, the result will be considered invalid.

6.4 If plagiarism or any other forms of cheating are found in the thesis, work of art or performance accompanied by a paper report, or the technical report, after investigation and confirmation of the violation(s) by the examination committee, the examinee will be deemed to have failed the examination.

6.5 Students who fail to pass their thesis defense examination and who have not exceeded their maximum period of study may apply to take a second examination in the following semester or academic year. Students who fail to pass their defense examination a second time will be required to withdraw from the university.

6.6 A thesis, work of art or performance accompanied by a paper report, or a technical report that has already been used to obtain a degree in Taiwan or abroad cannot be used to meet the requirements of another degree.

Article 7 Thesis defense examinations shall be held once every semester, with the dates to be set by each department (graduate institute or program), from the beginning of October to the end of January for the fall semester, and from the beginning of April to the end of July for the spring semester.

After the thesis defense examination, graduate students must submit their thesis with the signatures of approval of the thesis defense examination committee to their department (graduate institute or program) before the results of the thesis defense examination can be sent to the Academic Affairs Office.

The deadline for submitting the final master's thesis (both paper and digital copies) is the last day for registration of the semester following the thesis defense examination. Students who miss this deadline for submitting their thesis but have not yet exceeded their maximum period of study shall register for the semester following their thesis defense examination and submit their thesis before the deadline for that semester. They will be

considered to have graduated that semester. Those students who miss the deadline for submitting their thesis and have reached the limit of their maximum period of study will be deemed to have failed their thesis defense examination and required to withdraw from the university.

Article 8 In the event that plagiarism or cheating is discovered in the thesis, work of art or performance accompanied by a paper report, or the technical report, after the master's degree has been awarded, upon investigation and confirmation of the violation(s), the degree shall be revoked, the revocation will be publicly announced, and the university will demand the return of the degree certificate from the recipient. All other universities and institutions that might be affected by the revocation will be notified. If any other laws or regulations have been violated by the plagiarism or cheating, the matter will be handled in accordance with those laws or regulations.

Article 9 These rules shall be implemented and go into force after being approved by a meeting of the Academic Affairs Council and put on file with the Ministry of Education for future reference. The same procedure applies to any amendment of these rules.