

2021 Spring Policies for Postgraduate Thesis Defense Examination and Graduation Leaving Procedures in Response to COVID-19 Epidemic Precaution

1. Instructions of a master's/doctoral thesis defense examination:

- (1) Graduate degree thesis defense examinations for this semester could be held online; each department (graduate institute, or program) is authorized to decide independently without the permission of dean of Academic Affairs. Students could directly apply to each department for such request. The degree examination score sheet can be signed, scanned and emailed by the committee member. The qualification form can be done the same way; however, all committee members should put their signatures on one same sheet. As physical signature is not provided, it is recommended that students preserve the committee members' e-mail along with the thesis for reference.

The measures of an online thesis defense examination should comply with Article 7 item 4 of *National Taiwan University of Science and Technology Master's and Doctoral Degree Thesis Defense Examination Regulations*.

- (2) For physical examinations, all participants are required to wear masks and keep social distancing. The examinations are not open to observers and number of people indoors must be less than 5. Other relevant regulations shall be adjusted in accordance with the latest epidemic prevention measures.

2. Deadline for thesis examination and graduation leaving procedures:

In accordance with instructions of Ministry of Education, the deadline for 2021 spring thesis submission and graduation is postponed to October 31, 2021. Students who pass their thesis defense and complete the graduation leaving procedures before Oct. 31 should be deemed to graduate in 2021 spring semester. If students are not able to pass their oral defense and complete the graduation leaving procedures before October 31, they should pay the tuition fee for 2021 fall semester if they haven't exceeded their study duration.

3. Master's and doctoral students who are going to graduate in June will receive their diploma by registered mail instead of picking it up physically. Please refer to the following link. The issuance of the diploma in July and August will be adjusted based on the status of the pandemic and effectiveness of the measure.

<https://www.academic.ntust.edu.tw/var/file/48/1048/img/509806794.pdf>

4. Students who study in their final semester and are not able to graduate this semester due to COVID-19 could apply for extension of their study duration.
5. Students staying at dormitory should move out according to the calendar of the Office of Academic Affairs.
6. Contact information:

Contact person	department
Ms. Chen : 2737-6111 liyu@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Department of Industrial Management ● Department of Business Administration ● Department of Information Management ● Graduate Institute of Finance
Ms. Chen : 2737-6119 c7343@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Department of Electronic and Computer Engineering ● Graduate Institute of Electro-Optical Engineering ● Graduate Institute of Management ● Executive Master of Management-Singapore
Ms. Chang : 2733-3141#7361 ; rebecca@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Graduate Institute of Technology Management ● MBA Program ● Graduate Institute of Applied Science and Technology ● Graduate Institute of Biomedical Engineering ● Graduate Institute of Patent ● Graduate Institute of Color and Illumination Technology
Ms. Huang : 2730-1060 sharonhuang@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Department of Civil and Construction Engineering ● Department of Materials Science and Engineering ● Graduate Institute of Automation and Control

Contact person	department
Ms. Chiang : 2730-1296 missasia@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Department of Chemical Engineering ● Department of Design ● Department of Architecture
Ms. Li : 2737-6112 mengjin@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Department of Mechanical Engineering ● Department of Applied Foreign Languages ● Graduate Institute of Digital Learning and Education
Ms. Liu : 2730-1019 trista@mail.ntust.edu.tw	<ul style="list-style-type: none"> ● Department of Electrical Engineering ● Department of Computer Science and Information Engineering ● Executive Master of Research and Development