

Handbook-How to Use Authorization Code

臺灣科技大學105學年度第2學期加選授權碼單

教師：吳瑞南 課程及名稱：EE2202201 電腦學(二)
 修課人數上限：55 課程初選抽籤前人數： 電腦已選人數：52 列印日期時間：2018/1/23 上午10:19:42

使用說明：1. 目前選課人數，請至本校教職員工資系統(imp/info.nctu.edu.tw) 選課人數查詢系統查詢。
 2. 本單僅於加選選前一至選加選選結束之前期間隨時至上述系統中自行列印或加印，但由開課單位督檢者將無法自行印。
 3. 學生選課務必登記，如過期選課以本單為準，請妥善保管至少半年。
 4. 本課程未開於臺灣大學系統及校選課，授權碼僅供臺科大學生使用。
 5. 本校一般教室容量為55人，請斟酌加選人數。 列印人員：陳淑敏

加選授權碼(每位學生用)	學生姓名(教師簽字)	學生姓名(教師簽字)	加選授權碼(每位學生用)
1052 EE2202201 吳瑞南 No: 1	1052 EE2202201 No: 1	1052 EE2202201 吳瑞南 No: 2	1052 EE2202201 吳瑞南 No: 2
授權碼：Authorization Code: 52FCWC3636	授權碼：52FCWC3636	授權碼：52IRTM3233	授權碼：Authorization Code: 52IRTM3233

● This authorization code should be used by the designated date.
 ● Please ensure you could be undergraduate courses should pay the fee.
 ● This authorization code can be used by NTUST students only and NOT allowed to transfer to others.

1. Please attend the course and inquire for the authorization code.
2. Student must sign in the sheet which is provided by the course instructor, while obtaining the authorization code.(For NTU System courses, please refer to the Q&A)

National Taiwan University of Science and Technology
 Student Information System
 (for foreign students)

Student ID: Name:

Password:

Login

Major Changes for 2018 Spring semester Course Selection
 1. Course Pre-registration Period of NTU System starts from 9 a.m. on Feb. 22 to 12 noon on Feb. 23, 2018. (The course selection function temporarily closes from 11:00 p.m. to 02:29 a.m.) Please log in to the Student Information System to pre-register courses.
 2. During the course adding and dropping period, if students can't select courses(includes the NTU System courses) online, they need to use the Authorization Code to add courses instead of using a manual course adding form. More details and regulations for the Authorization Code will be sent to students by e-mail and an orientation will be held before the classes begin.
 3. For NTU System courses, Authorization Code is only valid when NTU and NTNU provide such course by NTUST online.

Course adding/dropping: 106.12.22 - 106.12.25 (all students) Course adding/dropping period.
 106.12.29 - 107.01.02 (all students) The admission will be on a first-come, first-served basis due to limited course size.

※ System open hours: 9:00 ~ 23:00

Log in to the student information system.

National Taiwan University of Science and Technology
 Student Information System

Course Selection System
 Authorization code selection (for selecting NTUST course)
 Authorization code selection (for selecting NTU and NTNU course)

Mid-Term Course Feedback Survey System
 Course Teaching Evaluation System
 Second Course Withdrawal

Login

Click

1. "Authorization code selection (for selecting NTUST course)"
2. "Authorization code selection (for selecting NTU and NTNU course)"

Authorization code selection (for selecting NTUST course)

Special Attention:
 0. No matter your authorization code is used or not, please keep it until the end of semester. If you lost it, there is no way to reissued for any reason.
 1. This system is only used for adding and dropping courses by authorization code. For adding and dropping general courses (in regular way), please use course selection system.
 2. The period for using authorization codes is same as Course Adding and Dropping Period. Please do it in time, otherwise system will be closed after the period.
 3. The authorization code shall be based on the same list professors provide and is NOT allowed to transfer to others. In the future, any unauthorized enrollment will be informed in writing by professors to Office of Academic Affairs and the code will be invalid. Any disclosure of mishap including using others' codes will be dealt with in accordance with penalty regulation of the school and relevant law.
 4. Under some circumstance below, it is NOT allowed to enrolled the courses by using the authorization code. If students misuse the authorization code to add the courses, the courses will be directly dropped by Office of Academic Affairs:
 (1) The time conflict courses.
 (2) The courses which students had already taken before, including the exempt course.
 (3) Enroll the required courses with different credits number.
 (4) 1st and 2nd grade student to take the graduate courses.
 (5) 1st-year student take two or more graduate courses which are only opened for graduate students.
 (6) Take the 2nd physical education course (0 credit) for one semester. 1st to 3rd grade student takes physical education course (1 credit). Lower grade students take physical education course which is originally provided to the higher grade students.
 (7) Undergraduate student take more credits over the limitation, e.g. the GPA for previous semester is higher than 3.30 or equal, student who takes 19, minor and double major. The credits limitation for the above students is 31 credits.
 (8) Take 9 or more educational program credits.
 (9) Undergraduate students take 2 or more into-universities courses (for more than 6 credits).
 (10) After taking or exempt the basic required English courses, undergraduate students can select the higher level English course. The Language Center will confirm the status after the add/drop course period.
 (11) Students take courses which are offered by in-service Master's program and doctoral courses from Institute of Management.
 (12) Students take courses which are offered by EMBA. (EMBA courses only for EMBA students and doctoral students of Institute of Management).
 5. Under some circumstance below, it is NOT allowed to enroll the courses by using the authorization code. There is a need to use special manual form to add courses.
 (1) Enroll the same required courses with different credits amount.
 (2) Enroll the additional second PE course.
 (3) Overtake any course for instance in the case of transfer students and students studying in educational program.
 (4) Other special case should have the approval from professor.
 6. If graduate students enroll the course of undergraduate, the payment of tuition per credits should be completed before the stipulated date. Students delaying the payment will be announced in a name list and the transcript will be marked with "without following the rule of payment procedure, the faculty is cancelled."
 7. The authorization code is exclusive to the original applicant. Despite the fact that the applicant drops the course by the certain authorization code, it cannot be used by other students.

(Please Click, and log in to Authorization code selection (for selecting NTUST course).)

Read the above statements carefully before entering the course selection system.

Authorization code selection (for selecting NTUST course)

Please input course number:

Please input authorization code:

System Message:
 Course Credit Input:
 Course Select Content:

Class Schedule	Monday(M)	Tuesday(T)	Wednesday(W)	Thursday(R)	Friday(F)	Saturday(S)	Sunday(S)
Class 0							
Class 1							
Class 2							
Class 3							
Class 4							
Class 5							
Class 6							
Class 7							
Class 8							
Class 9							
Class 10							
Class A							
Class B							
Class C							
Class D							

Enter course code, Authorization Code
 Click "Adding" or "Dropping"